

MEETING MINUTES
Board of Directors Meeting
Thursday March 2, 2023 @ 5:00 pm via Microsoft Teams



VALUES: Every day we deliver safe, high quality health care driven by our values.

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Member	Present/Response	Member	Present/Response
Norm Depta - Chair	Present	Nishika Jardine – Vice-Chair	Present
Jeff Stubbs – Treasurer	Present	John Murray – Past Chair	Regrets
Alison Howard	Regrets	Christina Wieder	Present
Colleen Butler	Regrets	David Knight	Present
Kevin Mullins	Present	Michael Vear	Present
Sheila Kaarlela	Present	Wendy Fairley	Present
Jody Levac – President and CEO	Present	William Bye – VP, CFIO	Present
Julia Mullen – VP, CNE	Regrets	Dr. Jaco Scheeres, Chief of Staff	Present
Boris Pavlin – Chair, SMH Foundation	Present	Gary Munro – President of Auxiliary	Regrets
Dr. Ozzy Ramirez – Chair of Hosp. Med.	Present	Sharon Crowe – Board Liaison, EA	Present
Nicole Lord (Guest)	Present		

	Item for Discussion	Action/MRP
1.	<p>WELCOME, CALL TO ORDER AND LAND ACKNOWLEDGEMENT</p> <p>1.1 Quorum N. Depta advised that a quorum was present.</p> <p>1.2 Declaration of Conflict of Interest N. Depta reminded Board members in attendance of their responsibility to declare conflicts of interest, as outlined in the Corporation’s Bylaws, and asked if anyone present wished to declare a conflict. None were declared.</p> <p>1.3 Approval of the Agenda <i>Motion: Moved by S. Kaarlela, seconded by C. Wieder.</i> <i>“That the agenda for the meeting, as presented, be and is hereby approved as amended.”</i> <i>All in favour. Motion passed.</i></p>	N. Depta
2.	<p>PRESENTATION</p> <p>2.1 Quality Improvement Plan N. Jardine noted that the Board Quality Committee met last week and reviewed the QIP. She gave N. Lord accolades for the hard work done on this project.</p> <p>N. Lord went through the Work Plan and reviewed the measures and targets for the specific dimensions.</p>	N. Lord

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	<ul style="list-style-type: none">➤ Looking to continuing recruitment efforts. Looking forward to attending a physician conference coming up in Niagara Falls this year. <p>5.3 Report of the VP, CNE J. Mullen updated on:</p> <ul style="list-style-type: none">➤ SMH Family Campaign to support the Foundation➤ Trillium Gift of Life went live at SMH on March 1st for donation of eyes➤ Transitional Care Unit (SSOHT)➤ Covid, Cold and Flu clinic, no further funding past March 31st, 2023➤ Alternate Level of Care and Senior Friendly Leading Practices➤ Reviewed visit data➤ Diagnostic Imaging Update <p>5.4 Report of the VP, CFIO W. Bye updated the Board on the following:</p> <ul style="list-style-type: none">➤ 2022-23 Financials➤ 2023-24 Budget➤ 2023-24 Budget Mitigation <p>5.5 Report of the President and CEO J. Levac updated the Board on the following:</p> <ul style="list-style-type: none">➤ Loss of funding for eight overflow beds➤ CEO Town Hall and feedback➤ Redevelopment – Capital Branch Meeting and Architect meetings <p>5.6 Report of the Auxiliary President G. Munro was not in attendance but sent in a progress note including:</p> <ul style="list-style-type: none">➤ Treasures and Treats Gift Shop➤ Raffle and Tag Days➤ Volunteer Hours <p>5.7 Report of the Foundation Board Chair B. Pavlin's report was included in the meeting package. He updated that the Foundation is recruiting Board members.</p>	<p>Julia Mullen</p> <p>William Bye</p> <p>Jody Levac</p> <p>Gary Munro</p> <p>Boris Pavlin</p>
6.	ONTARIO NOT-FOR-PROFIT CORPORATIONS ACT (ONCA) WORKING GROUP - Deferred	J. Murray

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7.	<p>GOVERNANCE</p> <p>7.1 Approval of Policy 4.1-3 Role and Responsibility of the Board Vice-Chair <i>MOTION: Moved by K. Mullins, seconded by C. Wieder.</i> “That the Stevenson Memorial Hospital Board of Directors approves Policy 4.1-3 – Role and Responsibility of the Board Vice-Chair as recommended by the Governance and Nominating Committee.” <i>All in favour. Motion passed.</i></p> <p>7.2 Approval of Capital Projects Committee Terms of Reference <i>MOTION: Moved by K. Mullins, seconded by J. Stubbs</i> “That the Stevenson Memorial Hospital Board of Directors approves the Capital Projects Committee Terms of Reference, as recommended by the Governance and Nominating Committee.” <i>All in favour. Motion passed.</i></p> <p>7.3 Policy 2.8-2 Naming and Dedication Opportunities within the Hospital – Deferred. This will be brought forward at the April meeting.</p> <p>7.4 SMH Board representation on SMH Foundation Board of Directors - Deferred. This will be brought forward at the April meeting.</p> <p>7.5 Approval of Governance and Nominating Committee’s Work Plan <i>MOTION: Moved by J. Stubbs, seconded by K. Mullins.</i> “That the Stevenson Memorial Hospital Board of Directors approves the Governance and Nominating Committee’s Work Plan as amended: Item 28 – Survey Board of Directors and Advisory members on the need for educational opportunities via Intention letter. Item 29 – Review educational needs based on allotted Board Budget. <i>All in favour. Motion approved.</i></p> <p>7.6 Approval of the Board and Advisory Member Competency Matrix adding EDI <i>MOTION: Moved by M. Vear, seconded by S. Kaarlela.</i> “That the Stevenson Memorial Hospital Board of Directors approves the Board and Advisory Member Competency Matrix adding EDI as recommended by the Governance and Nominating Committee.” <i>All in favour. Motion passed.</i></p>	W. Fairley

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8.	<p>REPORT OF THE BOARD CHAIR</p> <ul style="list-style-type: none"> ➤ N. Depta advised that he has been attending meetings and sitting in on the Campaign Cabinet meetings. <p>Accept All Reports <i>Motion: Moved by J. Stubbs, seconded by S. Kaarlela</i> <i>“That all reports be and are hereby accepted as presented.”</i> <i>All in favour. Motion passed.</i></p>	N. Depta
9.	<p>IN CAMERA</p> <p><i>Motion: Moved by W. Fairley, seconded by J. Stubbs.</i> <i>“That the Board moves to in-camera session.”</i> <i>All in favour. Motion passed.</i></p> <p><i>Motion: Moved by J. Stubbs, seconded by W. Fairley</i> <i>“That the Board moves into open session.”</i> <i>All in favour. Motion passed.</i></p> <p><i>N. Depta advised that the following motion arose from the In-Camera session:</i> <i>“That the Board accepts the recommendation of the Medical Advisory Committee to approve:</i></p> <ul style="list-style-type: none"> • Three (3) new applications for privileges for members of the medical staff; and • Four (4) addition to scope of practice for members of the medical staff; and • Two (2) extension in privileges for members of the medical staff; and • One (1) change in privileges for members of the medical staff. 	N. Depta
10.	<p>UPCOMING MEETING DATES/SPECIAL EVENTS</p> <p>Next Board Meeting will be on April 6, 2023, at 5 pm.</p>	N. Depta
11.	<p>ADJOURNMENT</p> <p>There being no further business, the meeting adjourned at 7:23 p.m. Moved by J. Stubbs</p>	N. Depta
12.	<p>DIRECTORS ONLY MEETING</p>	N. Depta
13.	<p>Action Items Summary</p>	

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A handwritten signature in black ink, appearing to read "Norm Depta".

Norm Depta, Board Chair

Minutes recorded by: Sharon Crowe